

LITTLE EATON VILLAGE HALL

NOTES OF LITTLE EATON VILLAGE HALL BUILDING MEETING HELD ON 14 SEPTEMBER 2009 AT ST PETERS PARK PAVILION, LITTLE EATON.

PRESENT: Simon Downing, Brian Adams, Tom Parr, Allan Carter, Howard Parkin, Ray Ford, Ian Shaw, Susan Tulloch, Andrew Martin, Tim Phillipson,

Doreen Roach [Parish Clerk].

140909.01 Apologies - Barbara Adams, John Easter

140909.02 Declaration of Interests - None

140909.03 Fixtures and Fittings - Howard Parkin reported that he had returned to the supplier of tables and chairs to see if a lighter table could be found also trolleys to move and stack chairs and tables. Brian Adams suggested that a number of chairs and tables be made available at a venue where members of the committee could go and peruse. Howard Parkin agreed to organize for Monday 19 October. It was agreed that 20 tables and 150 chairs should be ordered.

140909.04 Kitchen - Susan Tulloch and Brian Adams reported on a visit made to Norbury Village Hall kitchen, both were impressed by the layout and quality of the units etc. It was agreed that CPS be the nominated supplier of a bespoke designed kitchen. Howard Parkin asked how long the kitchen would take to make and supply and suggested that CPS be asked to liaise with Radleigh to discuss the details. Howard Parkin also said that the kitchen plan would be reviewed for a final alteration after more members of the WI had visited Norbury and discussed what was needed.

140909.05 Pre-start Meeting - Howard Parkin reported that Radleigh Project Forman is currently on holiday for two weeks however preparation in setting up the site is being carried out now. The Pavilion meeting room is to be used as an office by Radleigh, portakabins for toilets and a kitchen for the workers are being installed. The electricity supplier is on target to supply a 3 phase line, the water supply is deemed to be ok and Building Regulations are being checked over by South Derbyshire District Council. Howard also reported that there would be two zones for heating and lighting, he requested that light suitable fittings should be chosen over the next month, and also suggested that separate small heaters be used for the toilets and washrooms.

140909.06 Flood Risk Assessment - Howard Parkin reported that the flood risk implication costs had now risen to over £45,000 for a flood wall to be built, and suggested that the original money set aside for a wall partition in the main hall, be used to offset for the building of the wall. If a partition is needed this can be looked at again in the future. It was suggested that some of the small downstairs rooms could be used as meeting rooms for small numbers.

140909.07 Pavilion Refurbishment - Simon Downing reported that a small amount of money, which had not been previously claimed on the grant available from the BLF, had now been claimed to refurbish the existing pavilion to the same specification as the new Village Hall

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will be. A discussion with regular users of the Pavilion had taken place to discuss the proposition of the Pavilion and Village Hall being managed as one business, another meeting has been planned for further discussion and commitment. Simon Downing agreed to circulate the refurbishment plan to members of the Village Hall Committee.

Andrew Martin asked if a store room extension could be considered as present storage was not sufficient. Howard Parking said he was not sure where exactly the air conditioning units were to be installed, but it was somewhere round the back and that these would be surrounded by secure fencing.

Howard Parkin reported that the existing balcony on the Pavilion was deteriorating and would be taken out and matched up with the balcony that will be on the Village Hall. A new design was being put together by Radleigh.

140909.08 Items for the Next Agenda - Audio equipment, provision and recommendations.

140909.09 Any other business - Ray Ford commented that the plans showed that the external doors were shown as opening inwards, Howard Parkin said the plan on which this was shown were for information only and the building regulations would make sure that all legal aspects were in order.

140909.10 Date of next meeting - Monday 28 September 7:00pm, Little Eaton OAP Hall, Barley Close or Church Hall, TBA (Simon)

There being no other business, the Chairman closed the meeting at 8:50pm

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