

# LITTLE EATON VILLAGE HALL

## NOTES OF LITTLE EATON VILLAGE HALL BUILDING MEETING HELD ON 16 JANUARY 2009 AT THE O.A.P. HALL, BARLEY CLOSE.

**PRESENT:** Simon Downing, Brian Adams, Barbara Adams, Alan Carter, Howard Parkin, Ray Ford, Ian Shaw.

Doreen Roach [Clerk].

**160109.01 Apologies** – Susan Tulloch, Tim Phillipson, John Easter, Andrew Martin.

**160109.02 Correspondence** – Simon Downing went through the written permission received from the BFL stating that the Project can now continue with the tendering procedure, a letter has been sent to WREN keeping them informed of the progress to date. Part of the stage two application sent to the BFL has had to be re-written, this has been at the requested of our Grants Officer. This has been done to their satisfaction.

A letter had been received from the WI asking that Mrs. Sue Tullock be co-opted on to the Village Hall Building Committee, Mrs. B Adams proposed that this be carried, Mr. B Adams seconded and it was resolved. The Clerk was asked to send a letter to Marian Ford for WI.

Simon Downing asked that if members of the committee were unable to attend, a substitute could attend on their behalf. This was agreed.

**160109.03 Finalization of the Plans, QS, and Architect** – A list of facilities required was discussed, Howard Parkin agreed that details on the list were viable. The heating system was discussed and Howard agreed to bring a brochure of the air sourced heating system to the next meeting, this is system that has been put in the building specifications in the lottery application. Howard Parkin said that the plans would be updated to reflect the inside details once planning permission has been granted on 4 February.

There were suggestions of moving the downstairs wall out under the balcony to make more storage room. Remove the shower room and add more toilets, the kitchen hatch to be replaced with larger opening and the fire doors on the upper floor to be changed. Howard Parkin said he would look into all these details, he also said he would liaise with South Derbyshire Fire Officers and finally asked the Committee what would be their ideal layout of the ground floor, what they would like done and how they would like the layout to be divided.

**160109.04 AOB – Simon Downing** asked if everyone was happy with the discussions held today. The general opinion was that this had been an informative meeting and had cleared up many previously unresolved issues

**160109.05 Items for the next Agenda** - The agenda will be issued separately.

**160109.06 Date of next meeting** - Friday 30th January at 9am

There being no other business, the Chairman closed the meeting at 10.21

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Signed:..... Date:

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Chairman