

**NOTES OF LITTLE EATON VILLAGE HALL BUILDING MEETING HELD ON  
20 JULY 2009 AT THE OAP HALL, LITTLE EATON.**

**PRESENT:** Simon Downing, Brian Adams, Barbara Adams, Alan Carter, Howard Parkin, Ray Ford, Ian Shaw, Susan Tulloch, Andrew Martin, Tim Phillipson.

Doreen Roach [Parish Clerk].

**200709.01 Apologies** – Tom Parr

**200709.02 Declaration of Interests** - None

**200709.03 Kitchen** – Barbara Adams stated that Radleigh had forwarded 6 quotes for the refurbishment of the kitchen and the WI had narrowed it down to three, Hatfield, CPS and Francis. Howard Parkin asked that a separate meeting be held to discuss the finer details, but asked that the list be whittled down to one, and it was agreed that CPS would be the preferred contractor for the kitchen. Howard stated that a few weeks would be allowed for slight changes that may need to be made. Barbara Adams said that the kitchen plans would be made available to members of the WI and of the Village Hall Committee for perusal on 5 August at the Church Hall.

**200709.04 Flood Risk Assessment** – Howard Parkin stated that to comply with the Environmental Agency flood risk assessment requirements, the existing steps needed to be removed and re-sited and rebuilt with a two and a half metre high retaining wall. The plans are being amended to include this and planning permission is expected to be obtained from EBC by the end of the week. Ray Ford was concerned about the wheelchair access being compromised, the chairman said that we should first and foremost get planning permission, and minor changes could be built in as and when required. Some trees may have to be removed to allow for full access in due course.

**200709.05 Plan and Planning Application** – Simon Downing stated that the plans had been forwarded to EBC 2 weeks ago and receipt of consent should be imminent.

Ian Shaw stated his concern regarding the internal plans i.e. toilets which were discussed at the last meeting. Howard Parkin suggested waiting until planning permission and building regulation approval had actually been granted before too much discussion on the inside.

Ray Ford stated that the sod cutting ceremony is planned for 3<sup>rd</sup> week in August, and asked if the Carnival Association would be prepared to lend a gazebo in case of rain, further details to follow. Howard Parkin stated that Radleigh would be prepared to lend a spade. Tom Parr has agreed to lend a Gazebo for the event.

**200709.06 Items for the Next Agenda** – Finer details, i.e. inside planning,

seating, kitchen, toilets and fittings, lights, samples of materials, carpets and audio system.

**200709.07 Any other business** – Howard Parkin said he would ask the architect (Sean Lyle) to attend the next meeting to discuss the internal plan amendments. Barbara Adams asked that floor samples be placed on a board altogether to enable easier viewing for the committee. Howard Parkin agreed to do that. Howard Parkin said he would find out the legal requirement specification. A hearing loop has already been allowed for. Andrew Martin stated that he was pleased that the group discussion with the Drama Group had been useful and suggested that a similar discussion take place with the Play Group to see if they have any information to add to the internal plans. Simon Downing said he had already approached the playgroup. Howard Parkin said he would get in touch with the local authority (OFSTEAD) to make sure that the building would be classed as child friendly and suitable for the playgroup to use. Andrew Martin suggested organising a hall management committee which would be ready to run the hall once it has been built, the Parish Council is to discuss this at their next meeting. Simon Downing stated that we do not have permission to proceed yet from the BLF and WREN , until full planning permission has been granted.

**200709.08 Date of next meeting** –Monday 10 August 7:00pm, Little Eaton OAP Hall, Barley Close.

There being no other business, the Chairman closed the meeting at 8:11pm

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