

Notes of Little Eaton Village Hall Building Committee.

28th September, Parish Rooms.

PRESENT; Simon Downing, Chairman, Brian Adams, Barbara Adams, Doreen Otterwell, David Colebrook, Ian Shaw, Tim Phillipson, Tom Parr, John Easter, Howard Parkin, Project Manager, Sue Tullock, Andrew Martin.

280909.01 Apologies. R Ford. A Carter. D Roach.

280909.02 Declaration of interests. None.

280909.03 Correspondence, Chairman outlined an e-mail from Debbie Allen from WREN H Q, stating that our first claim for grant funding of £51,410.00 would be paid into the Little Eaton Village Hall Account on Friday 25th September, 8 days after the claim was submitted, a cheque has been issued for the same amount and received by Radleigh today. A reclaim for the VAT element (£7,711.50) will be made at the end of the month, (September) and should be received within 3 weeks.

Chairman reported that he had been in contact with OFSTED, and a copy of the plans and associated information is being sent to their Inspection Support Team for consideration.

A new Cash Flow Forecast and Construct Sum Analysis is being prepared and sent to the BLF to reflect the extra £20,681.00 in funding given to the project by the BLF.

280909.04 Progress of the Project. Howard informed the committee that the new 3 phase electrical supply would be installed in October, excavation and earth moving on the site would be finished by the end of the week. John Easter informed Howard of EON's wish to install a new meter in the pavilion, and agreed to pass the correspondence onto the site manager.

John to re-arrange a liaison meeting with park users. Project is running to the contract programme timescale issued to committee members, and is available to view on the village hall website along with the minutes.

280909.05 Fixtures,Fittings & Furniture. A visit to MNS in Swadlincote, to view tables and chairs has been arranged for Monday 19th October, 7.00pm. Further arrangements/directions, at the next meeting

280909.06 Pavilion Refurbishment. The police viewed the pavilion/umpires room on the 7th September, no further correspondence has been received. In the event the police do not requiring the room or fail to confirm their interest, then the umpires room will be upgraded as part of the pavilion refurbishment, Andrew Martin requested that there should be a secure room for the safe keeping/counting of money on event days.

280909.07 Hall Management Committee. Chairman outlined decision taken at the last parish council meeting that the hall management committee should be run in same format as the building management committee, this had been in agreement with all three Grants Officers, and inline with the proposals in our stage two submission. A new survey outlining the facilities the new hall offers will be circulated to all prospective user-groups. A meeting is being arranged with EBC's Licensing Officer.

280909.08 Items for the Next Agenda. Howard outlined that he had been in contact with an audio consultant, who had provided him with some specifications, the consultants opinion is that it would not be possible to use the hall's amplification system for public address in carnival week. Howard will be going with him to view equipment in a similar sized hall in Long Eaton.

290909.09 Any Other Business. There will be a meeting Monday 5th October, at 2.30pm, in the pavilion site office, to finalise the kitchen fitting out requirements. Howard outlined that the electrical and heating plans would be available for comment within the next few weeks.

280909 Date of Next Meeting Monday 12th October, 6.30pm in the OAP Hall.

There being no other business the Chairman closed the meeting at 8.15pm